



**Rentshield**  
DIRECT

Form ID: RSD4270  
Revision: 05/04/2016



H50378  
29/29a Killigrew Street  
FALMOUTH, TR11 3PN

Please select Management Service:

Tenant find only

Rent collect only

Fully Managed

**MISSING INFORMATION WILL RESULT IN DELAYS!**

**GUARANTOR APPLICATION**

**1. CHECK TYPE**

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

<b>CREDIT SEARCH</b> <input checked="" type="radio"/>	<b>FULL REFERENCE</b> <input checked="" type="radio"/>
<b>EXECUTIVE 6 (6 mths)</b> <input checked="" type="radio"/>	<b>EXECUTIVE 6+ (Nil Excess – 6 mths)</b> <input checked="" type="radio"/>
<b>EXECUTIVE 12 (12 mths)</b> <input checked="" type="radio"/>	<b>EXECUTIVE 12+ (Nil Excess - 12 mths)</b> <input checked="" type="radio"/>
<b>POLICY HOLDER'S NAME IF INSURANCE IS REQUIRED</b> <input type="text"/>	

**2. TENANT'S PERSONAL DETAILS**

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

FIRST NAME  TENANT'S SURNAME

RENTSHIELD REF No.  TENANT'S EMAIL   
FOUND ON TOP RIGHT OF REPORT

ADDRESS OF PROPERTY TO BE LET

POSTCODE  RENT PER MONTH

**3. GUARANTOR'S PERSONAL DETAILS**

This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

Mr/Mrs/Miss/Ms  First Name  Middle Name(s)  Surname

Date of Birth (DD/MM/YY)  Sex  Male  Female

Marital Status  Maiden/other name

May we contact the guarantor by phone if necessary?  No  Yes

Daytime tel  Evening tel

Guarantor's Email

**4. GUARANTOR'S CURRENT ADDRESS**This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

ONLY UK ADDRESSES WILL BE CHECKED

Postcode <input type="text"/>	House Number <input type="text"/>	Flat Number <input type="text"/>	House Name <input type="text"/>
Street <input type="text"/>		District <input type="text"/>	
Town <input type="text"/>		County <input type="text"/>	
Is this an overseas address?		Yes <input type="radio"/>	No <input type="radio"/>

**5. GUARANTOR'S PREVIOUS ADDRESS**This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

ENTER THIS INFORMATION ONLY IF YOU HAVE LIVED AT YOUR CURRENT ADDRESS FOR LESS THAN 3 YEARS

Postcode <input type="text"/>	House Number <input type="text"/>	Flat Number <input type="text"/>	House Name <input type="text"/>
Street <input type="text"/>		District <input type="text"/>	
Town <input type="text"/>		County <input type="text"/>	
Is this an overseas address?		Yes <input type="radio"/>	No <input type="radio"/>

**6. GUARANTOR'S FINANCIAL DETAILS**This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

Employment Status <input type="text"/> <small>(Employed, Self Employed, Retired, Unemployed, Student)</small>	Annual Income <b>£</b> <input type="text"/> P.A <input type="radio"/> P.HR <input type="radio"/>
Job Title <input type="text"/>	Payroll/Pension Reference Number <input type="text"/>
Start Date <input type="text"/>	
Is Your Job likely to change in the near future? Yes <input type="radio"/> No <input type="radio"/>	
What Is the nature of your employment?	Permanent <input type="radio"/> Temporary <input type="radio"/> Contract <input type="radio"/>
Average Commission/Bonus <input type="text"/> <b>£</b> PER ANNUM	Average Overtime <input type="text"/> <b>£</b> PER ANNUM
Do you have any further sources of income? Yes <input type="radio"/> No <input type="radio"/>	
If so, how much? <input type="text"/> <b>£</b>	
and where from? <input type="text"/>	

In order to speed up your application, please make your referee aware that we will be contacting them by phone or email.

**7. GUARANTOR'S EMPLOYER DETAILS**

This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

Company/Accountant's or Pension Provider's Name				<input type="text"/>			
Postcode	House Number	Flat Number	House Name				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Street		District					
<input type="text"/>		<input type="text"/>					
Town		County					
<input type="text"/>		<input type="text"/>					
Contact Name		Contact Job Title					
<input type="text"/>		<input type="text"/>					
Phone (Daytime)		Phone (Mobile)					
<input type="text"/>		<input type="text"/>					
Email		Fax Number					
<input type="text"/>		<input type="text"/>					
Additional Information							
<input type="text"/>							

**8. ADDITIONAL INFORMATION**

Are you aware of ANY adverse credit history, including IVAs Bankruptcy and CCJs, whether or not these have been satisfied?	Yes <input type="radio"/>	No <input type="radio"/>
If you have answered Yes, please give details below.		
<input type="text"/>		

9. CONSENT

This section should be completed by the **GUARANTOR**

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY – IT’S IMPORTANT THAT YOU PROVIDE YOUR CONSENT FOR THE CHECKS BY MARKING THE BOXES NEXT TO THE TEXT AND THEN SIGNING AND DATING BELOW.**

Your reference will be completed by Rentshield Direct on behalf of your letting agent and/or landlord. Rentshield Direct is part of the Barbon Insurance Group Limited. For the purposes of this application, Barbon Insurance Group Limited is the Data Controller as defined in the Data Protection Act 1998 (the “Act”).

In order to complete your application, Rentshield Direct will consult with a number of sources to verify the information, including a licensed credit reference agency.

As a result of the information received:

- 1) Rentshield Direct will pass on any relevant information supplied to your landlord and/or letting agent, including the results of any linked verification checks.
- 2) By consulting with a credit reference agency, Rentshield Direct will share your information with them and the agency may record the results of this search. This search may show how you conduct payments with other organisations. From time to time, this information may also be used for debt tracing and fraud prevention. You may request the name and address of the credit reference agency Rentshield Direct use in order to contact them for a copy of the information they hold.
- 3) Rentshield Direct may use debt collection agencies or tracing agents to trace your whereabouts and recover any monies owed to Rentshield Direct.

Information may be sent to you and your nominated referees by email. This information will just be sufficient to identify you and it won’t be excessive; however you should be aware that information sent via electronic means can’t be guaranteed to be secure. The provisions of Ground 17 of the Housing Act 1988 will apply to this application. If any information within this application is found to be untrue it will be grounds to terminate the tenancy agreement.

- I confirm that the information provided in this application form is true to the best of my knowledge, and I’m happy with the checks which Rentshield Direct will complete as detailed above. These results may be accessed again if I apply for a tenancy in the future.
- I’m happy for Rentshield Direct to contact my referees (*including those outside the EEA*), with personal information which has been provided in this form to allow them to verify the information about my income, dates of employment and previous tenancy term.

Signed	
Full Name	Date

**Did you know...**

We also offer a range of insurance products and services specifically tailored for tenants, landlords and homeowners. From tenant’s contents and liability insurance to landlord’s and homeowner’s building and contents policies, we may have a product to suit your needs. We’re sure you’ll find our prices to be competitive, but to help you on your way if you quote **RSDG10** over the phone you’ll **save 10%\*** on the cost of your policy! Call us on **0800 035 8255**.

\*Offer only available on new policies. Only one offer to be redeemed per policy taken out.

If you don’t want us to contact you about our other services, please tick this box [ ] we will never pass your details on to a third party unless we ask for your express permission. You can unsubscribe from our marketing lists at any time by emailing [marketing@rentshielddirect.com](mailto:marketing@rentshielddirect.com)

Rentshield Direct and other Barbon companies would like to contact you occasionally by email or SMS with exclusive offers, together with other information from selected third parties about products and services which could benefit you as a tenant. If you’re happy to receive such information, please tick this box [ ]

Confidentiality note: The information contained within this application is being transmitted and is intended only for Rentshield Direct. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution or copying of this application is strictly prohibited. If you receive this application in error please notify us immediately by calling 01626 771300.

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