



H50378
29/29a Killigrew Street
FALMOUTH, TR11 3PN

Form ID: RSD4282
Revision: 05/04/2016

Please select Management Service:

Tenant find only

Rent collect only

Fully Managed

MISSING INFORMATION WILL RESULT IN DELAYS!

TENANCY APPLICATION

PLEASE COMPLETE USING BLOCK CAPITALS

1. CHECK TYPE

| | |
|--|--|
| <p>CREDIT SEARCH <input type="radio"/> FULL REFERENCE <input type="radio"/> FULL REFERENCE WITH ADVANCE <input checked="" type="radio"/></p> <p>(If you select Full Reference with Advance, you CANNOT purchase any Executive products)</p> | |
| <p>EXECUTIVE 6 (6 mths)-Fully managed only <input type="radio"/></p> | <p>EXECUTIVE 6+ (Nil Excess -6 mths)-Fully managed only <input type="radio"/></p> |
| <p>EXECUTIVE 12 (12 mths)- Fully managed only <input type="radio"/></p> | <p>EXECUTIVE 12+ (Nil Excess -12 mths)-Fully managed only <input type="radio"/></p> |

2. PROSPECTIVE LANDLORD & PROPERTY DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

| | | | |
|---------------------------------------|----------------------|--|--------------------------------------|
| POSTCODE | HOUSE NUMBER | FLAT NUMBER | HOUSE NAME |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| STREET | | DISTRICT | |
| <input type="text"/> | | <input type="text"/> | |
| TOWN | COUNTY | | |
| <input type="text"/> | <input type="text"/> | | |
| PROPERTY TYPE | <input type="text"/> | WAS IT PURPOSE-BUILT: YES <input type="radio"/> NO <input type="radio"/> | No. OF BEDROOMS <input type="text"/> |
| PROSPECTIVE LANDLORD'S DETAILS | | | |
| NAME | <input type="text"/> | | |
| ADDRESS | <input type="text"/> | | POSTCODE <input type="text"/> |
| TELEPHONE | <input type="text"/> | EMAIL | <input type="text"/> |

3. RENTAL DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

| | | | |
|----------------------|------------------------|----------------------|----------------------|
| NUMBER OF TENANTS | RENT PER MONTH | START DATE | RENTAL TERM |
| <input type="text"/> | £ <input type="text"/> | <input type="text"/> | <input type="text"/> |

4. TENANT DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

PLEASE STATE NAMES OF ANY TENANTS MOVING IN TO THIS PROPERTY AND THEIR SHARE OF THE RENT:
If more than 4 tenants are moving into the property, please continue in Section 11: Additional Information. You can enter the rental share as either a % or in £.

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| Tenant 1 | Share | Tenant 2 | Share |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Tenant 3 | Share | Tenant 4 | Share |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

5. PERSONAL DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | | | |
|----------------|---|-----------------------|----------------------|
| Mr/Mrs/Miss/Ms | <input type="text"/> | | |
| Surname | <input type="text"/> | | |
| First Name | <input type="text"/> | Middle Name | <input type="text"/> |
| Date of Birth | <input type="text"/> | Nationality | <input type="text"/> |
| Gender | Male <input type="radio"/> Female <input type="radio"/> | Maiden/ Other name | <input type="text"/> |
| Marital Status | <input type="text"/> | | |
| Daytime tel | <input type="text"/> | Evening tel | <input type="text"/> |
| Mobile tel | <input type="text"/> | | |
| Email | <input type="text"/> | | |

6. CURRENT ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

PLEASE PROVIDE THREE YEAR'S WORTH OF RESIDENCY DETAILS (USE A SEPARATE SHEET IF NECESSARY)

| | | | |
|---|------------------------------|--|----------------------|
| Postcode | House Number | Flat Number | House Name |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Street | District | | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | | <input type="text"/> |
| Town | County | | |
| <input type="text"/> | <input type="text"/> | | |
| Status: Owner <input type="radio"/> | Rented <input type="radio"/> | With Family or Friends (With No Tenancy Agreement) <input type="radio"/> | |
| Council Tenant <input type="radio"/> | | Other (Please Specify) <input type="radio"/> | |
| <input type="text"/> | | <input type="text"/> | |
| Is this an overseas address? Yes <input type="radio"/> No <input type="radio"/> | | Length of time at address <input type="text"/> | |

7. PREVIOUS ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | | | |
|---|------------------------------|--|----------------------|
| Postcode | House Number | Flat Number | House Name |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Street | District | | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | | <input type="text"/> |
| Town | County | | |
| <input type="text"/> | <input type="text"/> | | |
| Status: Owner <input type="radio"/> | Rented <input type="radio"/> | With Family or Friends (With No Tenancy Agreement) <input type="radio"/> | |
| Council Tenant <input type="radio"/> | | Other (Please specify) <input type="radio"/> | |
| <input type="text"/> | | <input type="text"/> | |
| Is this an overseas address? Yes <input type="radio"/> No <input type="radio"/> | | Length of time at address <input type="text"/> | |

In order to speed up your application, please make your referee aware that we will be contacting them by phone or email.

8. FINANCIAL DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | |
|---|--|
| Employment Status <input type="text"/> <small>(Employed, Self Employed, Retired, Unemployed, Student)</small> | Annual Income <input type="text"/> £ P.A <input type="radio"/> P.HR <input type="radio"/> |
| Job Title <input type="text"/> | Payroll/Pension Reference Number <input type="text"/> |
| Start Date <input type="text"/> | <input type="text"/> |
| Is your job likely to change in the near future? Yes <input type="radio"/> No <input type="radio"/> | |
| What is the nature of your employment? Permanent <input type="radio"/> Temporary <input type="radio"/> Contract <input type="radio"/> | |
| Average Commission/Bonus <input type="text"/> £ PER ANNUM | Average Overtime <input type="text"/> £ PER ANNUM |
| Do you have any further sources of income? Yes <input type="radio"/> No <input type="radio"/> | |
| If so, how much? <input type="text"/> £ PER ANNUM | |
| and where from? <input type="text"/> | |

9. EMPLOYER DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | | | |
|--|--|----------------------------------|---------------------------------|
| Company/Accountant's or Pension Provider's name <input type="text"/> | | | |
| Postcode <input type="text"/> | House Number <input type="text"/> | Flat Number <input type="text"/> | House Name <input type="text"/> |
| Street <input type="text"/> | District <input type="text"/> | | |
| Town <input type="text"/> | County <input type="text"/> | | |
| Contact Name <input type="text"/> | Contact Job Title <input type="text"/> | | |
| Phone (Daytime) <input type="text"/> | Phone (Mobile) <input type="text"/> | | |
| Email <input type="text"/> | Fax Number <input type="text"/> | | |
| Additional Information <input type="text"/> | | | |

In order to speed up your application, please make your referee aware that we will be contacting them by phone or email.

10. YOUR MOST RECENT LANDLORD DETAILS

This section should be completed by the **TENANT** in **BLOCK CAPITALS**

Do you pay your rent through a letting or managing agent? No Yes

Landlord/Letting agent's name

This is who you pay your rent to

Contact name

Postcode

House number

Flat number

House name

Street

District

Town

County

Phone (daytime)

Phone (mobile)

Email

Fax number

11. ADDITIONAL INFORMATION

This section should be completed by the **TENANT** in **BLOCK CAPITALS**

12. PERSONAL DETAILS CONTINUED.

This section should be completed by the **TENANT in BLOCK CAPITALS**

Are you aware of ANY adverse credit history, including IVAs
Bankruptcy and CCJs, whether or not these have been satisfied?

Yes

No

If you have answered Yes, please give details below.

13. CONSENT

This section should be completed by the **TENANT**

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY – IT’S IMPORTANT THAT YOU PROVIDE YOUR CONSENT FOR THE CHECKS BY MARKING THE BOXES NEXT TO THE TEXT AND THEN SIGNING AND DATING BELOW.

Your reference will be completed by Rentshield Direct on behalf of your letting agent and/or landlord. Rentshield Direct is part of the Barbon Insurance Group Limited. For the purposes of this application, Barbon Insurance Group Limited is the Data Controller as defined in the Data Protection Act 1998 (the “Act”)

In order to complete your application, Rentshield Direct will consult with a number of sources to verify the information, including a licensed credit reference agency.

As a result of the information received:

- 1) Rentshield Direct will pass on any relevant information supplied to your landlord and/or letting agent, including the results of any linked verification checks.
- 2) By consulting with a credit reference agency, Rentshield Direct will share your information with them and the agency may record the results of this search. This search may show how you conduct payments with other organisations. From time to time, this information may also be used for debt tracing and fraud prevention. You may request the name and address of the credit reference agency Rentshield Direct use in order to contact them for a copy of the information they hold.
- 3) Rentshield Direct may use debt collection agencies or tracing agents to trace your whereabouts and recover any monies owed to Rentshield Direct.

Information may be sent to you and your nominated referees by email. This information will just be sufficient to identify you and it won’t be excessive; however, you should be aware that information sent via electronic means can’t be guaranteed to be secure. The provisions of Ground 17 of the Housing Act 1988 will apply to this application. If any information within this application is found to be untrue it will be grounds to terminate the tenancy agreement.

- I confirm that the information provided in this application form is true to the best of my knowledge, and I’m happy with the checks which Rentshield Direct will complete as detailed above. These results may be accessed again if I apply for a tenancy in the future.
- I’m happy for Rentshield Direct to contact my referees (*including those outside the EEA*), with personal information which has been provided in this form to allow them to verify the information about my income, dates of employment and previous tenancy term.

Signed

Full Name

Date

Did you know...

We also offer a range of insurance products and services specifically tailored for tenants. Whether you’re looking to insure your possessions that matter most to you, or protect yourself in case you accidentally damage your landlord’s fixtures and fittings, we may have a product to suit your needs. We’re sure you’ll find our prices to be competitive...call us on **0800 035 8255**.

If you don’t want us to contact you about our other services, please tick this box [] we will never pass your details on to a third party unless we ask for your express permission. You can unsubscribe from our marketing lists at any time by emailing marketing@rentshielddirect.com Rentshield Direct and other Barbon companies would like to contact you occasionally by email or SMS with exclusive offers, together with other information from selected third parties about products and services which could benefit you as a tenant. If you’re happy to receive such information, please tick this box []

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