



H50378
29/29a Killigrew Street
FALMOUTH, TR11 3PN

Form ID: RSD4281
Revision: FF 05/04/2016

Please select Management Service:

Tenant find only

Rent collect only

Fully Managed

MISSING INFORMATION WILL RESULT IN DELAYS!

STUDENT/UNEMPLOYED AND GUARANTOR APPLICATION

1. CHECK TYPE

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

| | |
|--|---|
| <p>CREDIT SEARCH <input checked="" type="radio"/> FULL REFERENCE <input checked="" type="radio"/> FULL REFERENCE WITH ADVANCE <input checked="" type="radio"/></p> <p>(If you select Full Reference with Advance, you CANNOT purchase any Executive products)</p> | |
| EXECUTIVE 6 (6 mths) Fully managed only <input checked="" type="radio"/> | EXECUTIVE 6+ (Nil Excess - 6 mths) Fully managed only <input checked="" type="radio"/> |
| EXECUTIVE 12 (12 mths) Fully managed only <input checked="" type="radio"/> | EXECUTIVE 12+ (Nil Excess -12 mths) Fully managed only <input checked="" type="radio"/> |

2. PROSPECTIVE LANDLORD & PROPERTY DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

| | | | |
|---------------------------------------|--|----------------------|--------------------------------------|
| POSTCODE | HOUSE NUMBER | FLAT NUMBER | HOUSE NAME |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| STREET | | DISTRICT | |
| <input type="text"/> | | <input type="text"/> | |
| TOWN | | COUNTY | |
| <input type="text"/> | | <input type="text"/> | |
| PROPERTY TYPE <input type="text"/> | WAS IT PURPOSE-BUILT: YES <input type="radio"/> NO <input type="radio"/> | | No. OF BEDROOMS <input type="text"/> |
| PROSPECTIVE LANDLORD'S DETAILS | | | |
| NAME | <input type="text"/> | | |
| ADDRESS | <input type="text"/> | | |
| TELEPHONE | <input type="text"/> | EMAIL | <input type="text"/> |

3. RENTAL DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

| | | | |
|----------------------|------------------------|----------------------|----------------------|
| NUMBER OF TENANTS | RENT PER MONTH | START DATE | RENTAL TERM |
| <input type="text"/> | £ <input type="text"/> | <input type="text"/> | <input type="text"/> |

4. TENANT DETAILS

This section should be completed by the **LETTING AGENT** in **BLOCK CAPITALS**

PLEASE STATE NAMES OF ANY TENANTS MOVING IN TO THIS PROPERTY AND THEIR SHARE OF THE RENT:
If more than 4 tenants are moving into the property, please continue in Section 9: Additional Information. You can enter the rental share as either a % or in £.

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| Tenant 1 | Share | Tenant 2 | Share |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Tenant 3 | Share | Tenant 4 | Share |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

5. PERSONAL DETAILS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | | | |
|--------------------------|---|-----------------------|----------------------|
| Mr/Mrs/Miss/Ms | <input type="text"/> | | |
| Surname | <input type="text"/> | | |
| First Name | <input type="text"/> | Middle Name | <input type="text"/> |
| Date of Birth (DD/MM/YY) | <input type="text"/> | Nationality | <input type="text"/> |
| Gender | Male <input type="radio"/> Female <input type="radio"/> | Maiden/ Other name | <input type="text"/> |
| Marital Status | <input type="text"/> | | |
| Daytime tel | <input type="text"/> | Evening tel | <input type="text"/> |
| Mobile tel | <input type="text"/> | | |
| Email | <input type="text"/> | | |

6. CURRENT ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

PLEASE PROVIDE THREE YEARS WORTH OF RESIDENCY DETAILS (USE A SEPARATE SHEET IF NECESSARY)

| | | | |
|---|--|---|----------------------|
| Postcode | House Number | Flat Number | House Name |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Street | District | | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | | <input type="text"/> |
| Town | County | | |
| <input type="text"/> | <input type="text"/> | | |
| Status: Owner <input type="radio"/> | Rented <input type="radio"/> | With Friends / Family (With no Tenancy Agreement) <input type="radio"/> | |
| Council Tenant <input type="radio"/> | Other (Please Specify) <input type="radio"/> | | <input type="text"/> |
| Is this an overseas address? Yes <input type="radio"/> No <input type="radio"/> | Length of time at address | | <input type="text"/> |

7. PREVIOUS ADDRESS

This section should be completed by the **TENANT in BLOCK CAPITALS**

| | | | |
|---|--|---|----------------------|
| Postcode | House Number | Flat Number | House Name |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Street | District | | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | | <input type="text"/> |
| Town | County | | |
| <input type="text"/> | <input type="text"/> | | |
| Status: Owner <input type="radio"/> | Rented <input type="radio"/> | With Friends / Family (With no Tenancy Agreement) <input type="radio"/> | |
| Council Tenant <input type="radio"/> | Other (Please Specify) <input type="radio"/> | | <input type="text"/> |
| Is this an overseas address? Yes <input type="radio"/> No <input type="radio"/> | Length of time at address | | <input type="text"/> |

In order to speed up your application, please make your referee aware that we will be contacting them by phone or email.

8. YOUR MOST RECENT LANDLORD'S DETAILS

This section should be completed by the **TENANT** in **BLOCK CAPITALS**

Do you pay your rent through a letting or managing agent? No Yes

Landlord/Letting agent's name
This is who you pay your rent to

Contact name

Postcode House number Flat number House name

Street District

Town County

Phone (daytime) Phone (mobile)

Email Fax number

9. ADDITIONAL INFORMATION

This section should be completed by the **TENANT** in **BLOCK CAPITALS**

10. PERSONAL DETAILS CONTINUED

This section should be completed by the **TENANT in BLOCK CAPITALS**

Are you aware of ANY adverse credit history, including IVAs
Bankruptcy and CCJs, whether or not these have been satisfied?

Yes

No

If you have answered Yes, please give details below.

11. GUARANTOR'S PERSONAL DETAILSThis section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

| | | | |
|---|---|--|---------------------------------|
| Mr/Mrs/Miss/Ms <input type="text"/> | First Name <input type="text"/> | Middle Name(s) <input type="text"/> | Surname <input type="text"/> |
| Date of Birth (DD/MM/YY) <input type="text"/> | Gender Male <input type="radio"/> Female <input type="radio"/> | | |
| Marital Status <input type="text"/> | Maiden/other name <input type="text"/> | | |
| May we contact the guarantor by phone if necessary? | | No <input type="radio"/> | Yes <input type="radio"/> |
| Daytime tel | <input type="text"/> | Evening tel | <input type="text"/> |
| Mobile tel | <input type="text"/> | | |
| Guarantor's Email | <input type="text"/> | | |

12. GUARANTOR'S CURRENT ADDRESSThis section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

ONLY UK ADDRESSES WILL BE CHECKED

| | | | |
|----------------------------------|--------------------------------------|-------------------------------------|------------------------------------|
| Postcode <input type="text"/> | House Number <input type="text"/> | Flat Number <input type="text"/> | House Name <input type="text"/> |
| Street <input type="text"/> | District <input type="text"/> | | |
| Town <input type="text"/> | County <input type="text"/> | | |
| Is this an overseas address? | Yes <input type="radio"/> | No <input type="radio"/> | |

13. GUARANTOR'S PREVIOUS ADDRESSThis section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

ENTER THIS INFORMATION ONLY IF YOU HAVE LIVED AT YOUR CURRENT ADDRESS FOR LESS THAN 3 YEARS

| | | | |
|----------------------------------|--------------------------------------|-------------------------------------|------------------------------------|
| Postcode <input type="text"/> | House Number <input type="text"/> | Flat Number <input type="text"/> | House Name <input type="text"/> |
| Street <input type="text"/> | District <input type="text"/> | | |
| Town <input type="text"/> | County <input type="text"/> | | |
| Is this an overseas address? | Yes <input type="radio"/> | No <input type="radio"/> | |

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14. GUARANTOR'S FINANCIAL DETAILS

This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

| | |
|---|--|
| Employment Status <input type="text"/> (Employed, Self Employed, Retired, Unemployed, Student) | Annual Income <input type="text"/> £ P.A. <input type="radio"/> P.HR <input type="radio"/> |
| Job Title <input type="text"/> | Payroll/Pension Reference Number <input type="text"/> |
| Start Date <input type="text"/> | <input type="text"/> |
| Is your job likely to change in the near future? Yes <input type="radio"/> No <input type="radio"/> | |
| What is the nature of your employment? | Permanent <input type="radio"/> Temporary <input type="radio"/> Contract <input type="radio"/> |
| Average Commission/Bonus <input type="text"/> £ PER ANNUM | Average Overtime <input type="text"/> £ PER ANNUM |
| Do you have any further sources of income? Yes <input type="radio"/> No <input type="radio"/> | |
| If so, how much? <input type="text"/> £ PER ANNUM | |
| and where from? <input type="text"/> | |

15. GUARANTOR'S EMPLOYER DETAILS

This section should be completed by the **GUARANTOR** in **BLOCK CAPITALS**

| | | | |
|--|--|----------------------------------|---------------------------------|
| Company/Accountant's or Pension Provider's Name <input type="text"/> | | | |
| Postcode <input type="text"/> | House Number <input type="text"/> | Flat Number <input type="text"/> | House Name <input type="text"/> |
| Street <input type="text"/> | District <input type="text"/> | | |
| Town <input type="text"/> | County <input type="text"/> | | |
| Contact Name <input type="text"/> | Contact Job Title <input type="text"/> | | |
| Phone (Daytime) <input type="text"/> | Phone (Mobile) <input type="text"/> | | |
| Email <input type="text"/> | Fax Number <input type="text"/> | | |
| Additional Information <input type="text"/> | | | |

16. ADDITIONAL INFORMATION (PLEASE USE A SEPARATE SHEET IF REQUIRED)

A large, empty rectangular box with a thin black border, intended for providing additional information. The box is currently blank.

17. CONSENT (TENANT)

This section should be completed by the **TENANT**

PLEASE READ AND COMPLETE THE FOLLOWING STATEMENTS CAREFULLY – IT’S IMPORTANT THAT YOU PROVIDE YOUR CONSENT FOR THE CHECKS BY MARKING THE BOXES NEXT TO THE TEXT AND THEN SIGNING AND DATING BELOW.

Your reference will be completed by Rentshield Direct on behalf of your letting agent and/or landlord. Rentshield Direct is part of the Barbon Insurance Group Limited. For the purposes of this application, Barbon Insurance Group Limited is the Data Controller as defined in the Data Protection Act 1998 (the “Act”)

In order to complete your application, Rentshield Direct will consult with a number of sources to verify the information, including a licensed credit reference agency.

As a result of the information received:

- 1) Rentshield Direct will pass on any relevant information supplied to your landlord and/or letting agent, including the results of any linked verification checks.
- 2) By consulting with a credit reference agency, Rentshield Direct will share your information with them and the agency may record the results of this search. This search may show how you conduct payments with other organisations. From time to time, this information may also be used for debt tracing and fraud prevention. You may request the name and address of the credit reference agency Rentshield Direct use in order to contact them for a copy of the information they hold.
- 3) Rentshield Direct may use debt collection agencies or tracing agents to trace your whereabouts and recover any monies owed to Rentshield Direct.

Information may be sent to you and your nominated referees by email. This information will just be sufficient to identify you and it won’t be excessive; however you should be aware that information sent via electronic means can’t be guaranteed to be secure. The provisions of Ground 17 of the Housing Act 1988 will apply to this application. If any information within this application is found to be untrue it will be grounds to terminate the tenancy agreement.

- I confirm that the information provided in this application form is true to the best of my knowledge, and I’m happy with the checks which Rentshield Direct will complete as detailed above. These results may be accessed again if I apply for a tenancy in the future.
- I’m happy for Rentshield Direct to contact my referees (*including those outside the EEA*), with personal information which has been provided in this form to allow them to verify the information about my income, dates of employment and previous tenancy term.

Signed

Full Name

Date

Did you know...

We also offer a range of insurance products and services specifically tailored for tenants. Whether you’re looking to insure your possessions that matter most to you, or protect yourself in case you accidentally damage your landlord’s fixtures and fittings, we may have a product to suit your needs. We’re sure you’ll find our prices to be competitive...call us on **0800 035 8255**.

If you don’t want us to contact you about our other services, please tick this box [] we will never pass your details on to a third party unless we ask for your express permission. You can unsubscribe from our marketing lists at any time by emailing marketing@rentshielddirect.com Rentshield Direct and other Barbon companies would like to contact you occasionally by email or SMS with exclusive offers, together with other information from selected third parties about products and services which could benefit you as a tenant. If you’re happy to receive such information, please tick this box []

Confidentiality note: The information contained within this application is being transmitted and is intended only for Rentshield Direct. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution or copying of this application is strictly prohibited. If you receive this application in error please notify us immediately by calling 01626 771300.

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18. CONSENT (GUARANTOR)

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Signed

Full Name

Date

Did you know...

We also offer a range of insurance products and services specifically tailored for tenants, landlords and homeowners. From tenant’s contents and liability insurance to landlord’s and homeowner’s building and contents policies, we may have a product to suit your needs. We’re sure you’ll find our prices to be competitive...call us on **0800 035 8255**.

If you don’t want us to contact you about our other services, please tick this box [] we will never pass your details on to a third party unless we ask for your express permission. You can unsubscribe from our marketing lists at any time by emailing marketing@rentshielddirect.com Rentshield Direct and other Barbon companies would like to contact you occasionally by email or SMS with exclusive offers, together with other information from selected third parties about products and services which could benefit you as a tenant. If you’re happy to receive such information, please tick this box [] Confidentiality note: The information contained within this application is being transmitted and is intended only for Rentshield Direct. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution or copying of this application is strictly prohibited. If you receive this application in error please notify us immediately by calling 01626 771300.

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